



**USAWOA**  
**Past Presidents Council (PPC)**  
**Project Title: Redesign of the USAWOA Website**

**Project Number: PPC-2021-08**  
**November 17, 2020**

## OVERVIEW

### 1. Project Background and Description

The USAWOA Portal has been a great source of information resources since its inception. Now, online information management, in a cloud-based environment, is paramount to the WO Cohort today. The portal needs to be upgraded to provide better online cloud-based collaboration that is response web design (RWD) compliant so any device can access the information.

### 2. Project Scope

The project scope includes all existing content on the current WOA Portal.

### 3. High-Level Requirements

- RWD compliant.
- Streamlined collapsible menu structure.
- Allow internal and external.
- Interface with Cloud-Based file storage application.
- Host interactive magazines, training videos, and multimedia presentations.
- Host integrated chapter, regional, and national calendar of events.

- Incorporate automated event notifications for sponsorship and mentorship programs.
- Dashboard administration.

#### 4. Deliverables

New web portal.

#### 5. Affected Parties

All members and administrative staff.

#### 6. Affected Business Processes or Systems

Current WOA Portal

#### 7. Specific Exclusions from Scope

Current USAWOA website

#### 8. Implementation Plan

See PPC - USAWOA Marketing and Branding Jan 2021 presentation.

#### 9. High-Level Timeline/Schedule

TBD

### **APPROVAL AND AUTHORITY TO PROCEED**

We approve the project as described above, and authorize the team to proceed.

Name	Title	Date
	BOD	
	EXCOM	
	PPC	

Approved By

Date

Approved By

Date